

Questions and answers received in response to RFP 129 New York City
Community Resolve Initiative Restorative Justice Services

1. Does the proposal need to be hand-delivered? Or can it be sent via FedEx, USPS or UPS?

The proposal does not need to be hand delivered, but it does need to be received by the due date and time at the address below.

Division of Professional and Court Services
2500 Pond View, Suite 104
Castleton-on-Hudson, New York 12033
ATTN: Amelia Hershberger

Proposals can be sent by any method as long as they are received by the due date and time. Hand delivery is acceptable, but proposals will not be accepted electronically or by fax.

2. Project Description question 9 asks “Describe the proposer’s plan to ensure the safety of recipients of proposed services, including third-party neutrals and victims.”

(a) Could we please have more clarity about what is expected here? If our programming is housed in probation offices, will they have safety measures in place?

This question is asking about both physical safety and psychological safety of program participants. If specific safety measures are required of probation offices in order for your organization to safely administer the services in this RFP, include them in your response.

(b) Who would be considered a third-party neutral? Does that refer to CDRC staff?

This refers to CDRC staff and any other potential volunteer, paid consultant, or community member acting as restorative conference facilitator or providing any other supportive third party-neutral services such as mediation, circles, or conflict coaching.

3. Does OCA and/or Probation anticipate providing specific training to CRI staff or otherwise supporting their development? Or would the CDRC have responsibility and discretion to manage training?

OCA, Probation and the successful applicant will work together to identify the best training option. The applicant should plan to provide the initial training in their budget. Ongoing professional development will be the responsibility of the contractor.